

> HELPING BUSINESS GET BACK TO WORK



November 2021

COVID-19 Safety Plan

Effective 8th November 2021 Revised at 90% Vaccination rate

https://www.nsw.gov.au/sites/default/files/2020-06/covid-19-safety-plan-community-sporting-competitions_0.pdf

Community sporting competitions and full training activities

We've developed this COVID-19 Safety Plan to help you create and maintain a safe environment for you, your workers, volunteers and your visitors.

Organisations must follow the current COVID-19 Public Health Orders, and also manage risks to staff and other people in accordance with Work Health and Safety laws. For more information and specific advice for your industry go to nsw.gov.au

ORGANISATION DETAILS	
Organisation name:	Northern Suburbs Dog Training Club (NSDTC) inc
Plan completed by:	NSDTC President
Approved by:	NSDTC Committee

> REQUIREMENTS FOR ORGANISATIONS

Requirements for your organisation and the actions you will put in place to keep your participants, volunteers and workers safe

REQUIREMENTS	ACTIONS
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<p>Wellbeing of staff and visitors</p> <p>Exclude staff, volunteers, parents/carers and participants who are unwell.</p> <p>Allow only fully vaccinated participants to attend.</p>	<p>Display conditions of entry (website, social media, venue entry).</p> <p>All participants must be fully vaccinated.</p> <p>Vaccination certificates will have been sighted by Membership Secretary and recorded against the member's name. Vaccination status to be supplied to activity co-ordinator at first attendance at venue.</p> <p>Participants must be able to show proof of vaccination at any time, if requested.</p> <p>Participants must wear a mask if entering any building.</p> <p>If hiring the facility, consult with the owners/operators to address the requirements below to understand what measures may already be in place. (St.Ives Showground managed by Kuring-gai Council)</p>
<p>Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor.</p>	<p>Anyone with respiratory symptoms, unexplained fever and loss of taste or smell should not attend any club activity, but go to have COVID 19 testing ASAP.</p> <p>Advise patients to self-isolate while they wait for their COVID-19 test result – this may take between 24 and 72 hours. Provide the self-isolation fact sheet or pdf sheet</p> <p>No member may return to club activities until cleared by NSW Health.</p> <p>Everyone should continue to practice good hand and respiratory hygiene and physical distancing to reduce the spread of all contagious</p>

	<p>diseases:</p> <ul style="list-style-type: none"> Regularly and thoroughly wash hands for 20 seconds with soap and water, or use an alcohol based hand sanitiser Avoid touching your face, especially your eyes and mouth Cover mouth and nose with a tissue or your flexed elbow when coughing or sneezing Carry a mask at all times. Wear a mask while in close proximity to other participants outdoors and at all times when indoors. <p>People with COVID-19 (confirmed cases) may return to club activities, once released from isolation and cleared by NSW Health.</p> <p>Once a COVID-19 patient is longer in isolation he/she should continue to practice hand hygiene, cough etiquette and physical distancing.</p> <p>Any club areas or equipment, which may have been contaminated, are to be thoroughly cleaned and sanitised.</p>	
Make staff aware of their leave entitlements if they are sick or required to self-isolate.	n/a	
Display conditions of entry (website, social media, venue entry).	Notice to be on NSDTC website and External Clubhouse noticeboard	
If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.	Council to be advised	
Ensure COVID-19 Safety Plans are in place, where relevant, for: <ul style="list-style-type: none"> Swimming pools Gyms Restaurants and cafes 	n/a	

Physical distancing

Ensure the number of people in a facility does not exceed one person per 2 square metres (including staff and spectators).	<p>Masks to be worn indoors.</p> <p>Clubhouse: 50 persons; 40 in main meeting area (1 person per 2sq.m)</p> <p>Office: 2</p> <p>Equipment Store: 6</p> <p>Trial Stores: 2</p> <p>Dog Hut B:30</p> <p>Dog rings: 1 person per 2 sq.m. (No stated limit, but up to 3,800 calculated on the surface area of the dog rings)</p> <p>Posters to be displayed outside each room of the Jim Powell Pavilion</p>	
Checking in	Club's QR Code is displayed at multiple sites around the clubhouse and a copy kept by instructors to avoid crowding.	
Reduce crowding wherever possible and promote physical distancing.	<p>Minimisation of queuing due to pre-registration for activities</p> <p>New Members completing registration to maintain spacing of no more than 1 person per 2 sq.m.</p>	
Assess the safe capacity of communal facilities such as showers, change rooms and lockers. Communicate this at their entrance and have strategies in place to reduce crowding and promote physical distancing.	<p>Only 3 people at a time permitted in the Jim Powell Pavilion toilet area.</p> <p>Encourage thorough handwashing/sanitation, after using toilet facilities, including signs at hand basins.</p>	
Use telephone or video platforms for essential staff meetings where practical.	Zoom access to meetings provided where attendees may exceed numbers allowable by social distancing at the venue of if members may wish to participate remotely.	
Review regular business deliveries and request contactless delivery and invoicing where practical.	n/a	

Hygiene and cleaning

Adopt good hand hygiene practices.	Posters re hand washing to be displayed above every tap	
Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.	Large hand sanitiser pump packs available in various locations for use by Club members. In addition, members are to bring their own pocket sized sanitizers or wipes	
Ensure bathrooms are well stocked with hand soap and paper towels.	Antibacterial wash and paper towels provided for use by Club members	
Provide visual aids above hand wash basins to support effective hand washing.	Hand hygiene posters	
Encourage participants to bring their own water bottles and anacks.. Avoid shared food and drinks.	Members are encouraged to bring their own refreshments. Members should, bring their own water bowls for their dogs.	
Ensure processes are in place to launder shared uniform items	n/a	

after use, such as bibs or jerseys.		
Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.	Hand sanitiser, wipes and gloves provided for Club member use Contract cleaning of clubhouse (Jim Powell Pavilion) as required; floors at least monthly. All other areas to be cleaned after each training session	
Clean areas used for high intensity sports with detergent and disinfectant after each use.	N/A	
Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.	Personal Sanitiser to be used or hand-washing after handling of club equipment is complete. Equipment cleaned as necessary.	
Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.	Unregistered visitors will not be permitted on the training grounds or in the building during booked sessions. Antibacterial wash, gloves and paper towels are provided for use by Club members and registered persons. Bookings by any other groups are the responsibility of the Kuring-gai Council	
Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.	Appropriate cleansers to be used e.g. RF12	
Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.	Our cleaner will be provided with the necessary PPE	
Encourage contactless payment options.	n/a	

Record keeping

Services NSW App to be used for all members and visitors to sign in via the QR Code.	Upon arrival, all members and visitors shall sign in via the Club's QR Code. Alternative sign in for members arriving without a smart phone. In addition, instructors may keep a record of all class participants. All persons shall sign out on their phones upon leaving the grounds.	
Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace and notify SafeWork NSW on 13 10 50.	Members to be encouraged to download the Services NSW app and Proof of Vaccination	